

COTON VILLAGE HALL

Company Number 06914266

Charity Number 1134860

Annual General Meeting

Minutes of the Annual General Meeting of Coton Village Hall, 56 High Street, Coton, held on 26 January 2023 at 8.00pm

Present: Paula Hain, Mel Mason, Celia Beadle, Ann Puntis (Chair), Alistair Burford, Geoff Taylor, Liz lawton, Carolyn Postgate, Annelies Kramers, Allan Treacy. Susie Perkins, Joanna Bellis and Andrew Sager

1 Welcome

Ann Puntis welcomed those present to the meeting.

2 Apologies

Apologies were received from Sue Green and Gerry Radford.

3 Approval of the AGM Minutes of 27 January 2022

The minutes of the Annual General Meeting held on 27 January 2022 were approved and signed by the Chair.

4 Presentation of Directors' Report

The Chair presented the Directors' Report for the year ending 31 May 2022.

The year had started with the final stages of discussions about the purchase of the empty Men's Institute adjacent to the Village Hall. The trustees were concerned about the financial risks involved in proceeding with the purchase and decided that they would not be able to buy the building.

The August 'Coton Together' event had been hugely successful and raised around £1,000 for the Hall. The Chair encouraged anyone who is interested in running an activity this year as part of 'Coton Together' to be part of the organising committee.

As the Village Hall was now in its second decade of operation following the refurbishment maintenance of the fabric of the building and its equipment was necessary on a number of fronts throughout the year. Kitchen equipment needed repairs, the AV equipment needed frequent attention, electrical and plumbing repairs were necessary and the toilets and kitchen were identified as needing redecoration.

The online availability calendar has proved successful providing instant information about bookings and space. The Trustees agreed to raise hire rates in 2022-23 but only for those hirers who did not live in Coton.

The total income for 2021-22 was £24,528 which included grant income, lettings,

fundraising and donations. Total outgoings amounted to £14,137.

The Chair reported that a Mother and Toddler Group has started in the Hall and it has proved to be very popular. Susie Perkins and Joanna Bellis who are involved in running the Group reported that they are a link to the Coton Primary School and Pre School. They have people coming from outside the village and from within. Storage is a problem and while they are grateful to be able to store small items in the boxes in the entrance hall the large items they use have to be stored elsewhere and brought to the Hall every week. They said that they would be prepared to fundraise to buy a shed that could be put somewhere on the Hall grounds. The Chair agreed that the Trustees would look into their suggestion and get back to them.

The Chair thanked all our volunteers, fundraisers, DIYers and caretakers for all their hard work throughout the year.

5 Presentation of Accounts

The treasurer presented the accounts for the year 2021 – 2022.

Lettings income was very much up on the previous year as coronavirus restrictions eased and people became more comfortable about gathering in groups. £17,175 was the income for the year from all sources to do with lettings, including a grant.. All running costs came to £11,394 which indicates the expenditure required to keep the building maintained and for covering utilities. We ended the year with a surplus of £5,781 and a balance of £44,704 in the lettings account.

Fundraisers managed to raise £1,800 from Coffee and Produce Mornings, over £500 from Bingo Nights and over £1,000 from Coton Together on the August Bank Holiday. There were also generous donations from Coton residents and many as a result of goods passed on through the Coton Network. The year ended with a surplus of £5,867 and a balance of £37,200 in the Fundraising account

It was unanimously agreed that the Directors' Report and the Accounts be approved for submission to Companies House. They will be signed by the Chair and Vice Chair.

6 Appointment of Directors

In accordance with the Articles of Association, the following Directors were retiring :- Ann Puntis, Celia Beadle and Geoff Taylor.

The Directors recommended the following Directors for re-appointment:- Ann Puntis, Celia Beadle and Geoff Taylor.

The meeting unanimously approved the re-appointment of these Directors.

7 Election of Chair

Liz Lawton proposed and Carolyn Postgate seconded the appointment of Ann Puntis as Chair. The meeting unanimously approved the appointment.

8 Election of Vice Chair

Geoff Taylor proposed and Annelies Kramers seconded the appointment of Alistair Burford as Vice Chair. The meeting unanimously approved the appointment.

9 Election of Treasurer

Allan Treacy proposed and Clare Fox seconded the appointment of Celia Beadle as Treasurer. The meeting unanimously approved the appointment.

10 Other matters

On Behalf of the Coton Parish Council Carolyn Postgate said that the Parish Council, Cambridge Past Present and Future and many others intend to fight the proposals in the GCP's 2C2 off road busway scheme if it goes to a planning enquiry and they need to raise funds to do so. She asked if the Village Hall would be willing to contribute towards the cost. If the money was not ultimately needed it will be refunded. The Chair agreed to consider the request and get back to Carolyn.

Anne Clarke raised the safety of the handrails on the emergency exit that leads on to the road. Anne said that it was not suitable for people who have mobility problems. It needs to be made more accessible. The Chair agreed to look into it.

The meeting closed at 8.55pm.

Chairman

Dated